United States Department of Agriculture
Forest Service
Pacific Northwest Region
P.O. Box 3623
Portland, OR 97208-3623
333 S.W. First Avenue
Portland, OR 97204

Reply To: 3610/1580
OREC-94-057
Date: September 12, 1994

Mr. Randy L. McKone, Mayor
P.O. Box 128
Elgin, OR 97827

Dear Mr. McKone:

I am pleased to return your approved copies of the $12,900 grant award for Phase 1 of the Elgin Industrial Park Development Project as part of the Forest Service Economic Recovery Program.

This financial assistance is subject to the U.S. Department of Agriculture Uniform Federal Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments, 7 CFR part 3016. Performance reporting and financial administration shall be governed by Subpart C.

Funding is for costs associated with the completion of the feasibility study for the City of Elgin industrial park including an engineering and industry analysis, and marketing plan as outlined in your project proposal.

Your Federal identification number for this grant is OREC-94-057. Please use this number for any correspondence or additional information.

Chris Kelsey, Rural Community Assistance Coordinator, of the Willowa-Whitman National Forest will be your principal contact for the duration of this grant. He can be reached at (503) 523-6391.

Payments are made on a reimbursement basis for costs incurred during the life of the grant. Use the enclosed Request for Advance or Reimbursement Form (SF-270) when you are ready for payment. The payment process instructions are attached to this form.

As the project is completed, we ask that you send us a copy of the final reports and a completed Financial Status Report (SF-269a). These are required in order for us to process your final reimbursement request.

Good luck with your project, and please let us know if we can be of further assistance.

Sincerely,

for NANCY GRAYBEAL
Deputy Regional Forester

Enclosures

cc:
FM, Rosie Chaney
CP, Alan McGuire-Dale
Sherri Clark
OCH, Ollie Jones, RCA Coordinator
WAW, Chris Kelsey, RCA Coordinator
Forest Supervisor